

Marilyn Lane Barton

From: Marilyn Lane Barton <clifton.treasurer@cox.net>
Sent: Tuesday, September 5, 2017 3:35 PM
To: William R. Hollaway, Ph.D.; Jennifer Heilmann; WAYNE; 'mcdonald.regan@gmail.com'; Melissa Milne (Melissa.milne9@gmail.com); 'darrell.poe@gmail.com'
Cc: Amanda Christman cliftonclerkva@gmail.com; 'Barton, Marilyn'
Subject: Sept 5 , 2017 Town Council Meeting - Treasurer's Report for period ended 8/31/17
Attachments: 2017 08 31 Financial Statements.xlsx

Importance: High

Hello everyone,

Attached are the **Financial Reports for the period ended August 31, 2017**. The Financial Reports include:

- The Summary of **Cash Balances Report as of August 31, 2017**, reflects total funds of **\$1,156,679.71**. The new CDs negotiated with John Marshall Bank, as approved at the July Town Council Meeting are reflected.
- **Profit & Loss Summary by Fund** for period ended 08/31/2017. Highlights of August transactions are noted on this summary report. The main items for the month include:
- **Tax & Permits** include collection of new BPOL revenue of \$102 and an additional **\$8,021.92 in BPOL revenues from 3 businesses. This amount will be accrued as FY 17 Revenue. The FY17 to date received is \$51,970.60 reflects 113% of the Budgeted BPOL revenue.** \$1,011.74 was collected for FY16 BPOLs, leaving **\$50,958.86 collected for 2017 BPOLs; 110% of the budget.** This reflects **46 BPOLs issued (96% of businesses)**. There are 3 businesses (4%) that have not yet filed. State Sales Tax received in July & August were for collections through June 2017 and therefore accrued to FY17, leaving a two-month delay compared to budget. During the month of July & August, the Town received no additional Motor Vehicle Fees. **Use Permit of \$75 was received from The Wine Attic.** For additional details please refer to the Detailed Export Report.
- **Contractual Expenditures** include: **Contractual Expense: A supplemental Contractual Expense Detail Report** has been included to provide the break out of this large expense category. **Community Hall electricity expenses are \$415.78** in August, reflecting services billed through 7/13/17. See the C. H. P&L Report for supplemental details. **Grass Mowing Expense** in August reflects two invoices for services. A **Supplemental Contractual Expense Detail Report** is provided for added detail.
- **Supplemental Comparative Community Hall Report** – attached for added detail comparison.
- **Profit & Loss Detail Export Report** for period ended 08/31/2017. This report is a detailed export of the income and expenses from the accounting system. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest.

Other updates:

- A new lease was received from **Belle Jar Design, LLC effective Sept. 1, 2017 for a rental amount of \$1,600 per month**. The agreement was scanned to the Clerk and Mayor for review. The original will be provided for review, approval and signing at the meeting.
- I will be coordinating with the Town's audit firm this month to schedule the FY17 Audit and provide the accounting records to them in advance of the on site review.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton
Treasurer

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

Cell: 703-678-8607

Town of Clifton
Cash Balance Report

As of July 31, 2017

Bank Rates Effective July 31, 2017

8/31/17**ASSETS****Current Assets****Checking/Savings**

	<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
John Marshall Bank CDs	18 months	3/19/2018	1.19%
C.D. - John Marshall Bank CD 1	1 yr	7/31/2018	1.17% Up from .85% at United Bank
C.D. - John Marshall Bank CD 2	1 yr	7/31/2018	1.17% Up from .85% at United Bank
C.D. - John Marshall Bank CD 3	1 yr	7/31/2018	1.17% Up from .85% at United Bank
United Bank - Events Acct			
Checking-United Bank		"Chairman's Club"	0.10%
Investments-LGIP			
		Min Bal \$2,500	
Money Market Savings-United Bank		July 2017 negotiated rate	20.00% Down from .45% at Cardinal
Security Deposit - United Bank			
Total Checking/Savings			

606,803.28	
100,098.93	
100,098.93	
100,098.93	
100.00	
18,961.24	
926.28	
225,171.12	
4,421.00	
1,156,679.71	

NOTE: Our new Branch Manager at United is William Vaughan. I will be working with him for an improved Money Market rate.

Town of Clifton
Profit & Loss Budget Performance
August 2017

	Aug 17	Budget	Jul - Aug 17	YTD Budget	Annual Budget
Income					
State Funding	0.00	0.00	0.00	0.00	10,000.00
Clifton Public Parking Rental	0.00	0.00	0.00	0.00	450.00
1 Committees Fundraising	225.00	266.67	225.00	12,533.30	18,200.00
2 Community Hall Revenues	885.00	500.00	885.00	1,000.00	6,000.00
Haunted Trail Event	0.00	0.00	0.00	0.00	30,000.00
Interest Income	957.46	1,166.67	1,617.48	2,333.30	14,000.00
Other Income	0.00	0.00	0.00	26,364.00	26,364.00
Pink House Rental	3,400.00	3,400.00	6,800.00	6,800.00	40,800.00
3 Tax and Permits Revenue	1,633.04	3,958.33	12,009.04	9,616.70	102,200.00
Total Income	7,100.50	9,291.67	21,536.52	58,647.30	248,014.00
Gross Profit	7,100.50	9,291.67	21,536.52	58,647.30	248,014.00
Expense					
Citizens' Recognition Expense	0.00	62.50	0.00	125.00	750.00
Commodities	0.00	435.84	212.37	1,371.60	5,730.00
4 Contractual	2,740.73	7,066.69	14,578.88	73,333.10	158,750.00
Haunted Trail Expenses	0.00	0.00	0.00	0.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	1,250.00	7,500.00
Payroll Expenses	3,666.66	5,023.67	7,333.32	10,047.30	60,284.00
Total Expense	6,407.39	13,213.70	22,124.57	86,127.00	248,014.00
Net Income	693.11	(3,922.03)	(588.05)	(27,479.70)	0.00
CIF FUNDS:					
CIF Income					
CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
CIF Expenses					
CIF Expenses	1,849.67	0.00	1,849.67	1,110,500.00	1,110,500.00
Net Income - CIF Funds	(1,849.67)	0.00	(1,849.67)	(383,000.00)	(383,000.00)
Consolidated Net Income	(1,156.56)	(3,922.03)	(2,437.72)	(410,479.70)	(383,000.00)

NOTES:

- 1 **Committee Fundraising** reflects \$75 received from the Arts Council Community Arts event and \$150 received from Park Rental.
- 2 **Community Hall Revenues** reflect receipts turned in August 1st for July rentals. (See the C.H. Report included.)
Taxes & Permits include **BPOL tax revenues of \$8,123.92 received in July & August, of which \$8,021.92 will be accrued to FY17. \$102 will remain as FY18 revenue. The FY17 to date received is \$51,970.60 reflects 113% of the Budgeted BPOL revenue. \$1,011.74 was collected for FY16 BPOLs, leaving \$50,958.86 collected for 2017 BPOLs; 110% of the budget. This reflects 46 BPOLs issued (96% of businesses). There are 3 businesses (4%) that have not yet filed. State Sales Tax** received in July & August were for collections through June 2017 and therefore accrued to FY17, leaving a **two month delay** compared to budget. During the month of July & August, the Town received no additional Motor Vehicle Fees.
- 4 **Contractual Expense:** A supplemental **Contractual Expense Detail Report** has been included to provide the break out of this large expense category. **Community Hall electricity expenses are \$415.78** in August, reflecting services billed through 7/13/17. See the C. H. P&L Report for supplemental details. **Grass Mowing Expense** in August reflects two invoices for services.

Town of Clifton
Community Hall Report
 July through August 2017

	<u>Jul - Aug 17</u>	<u>Jul - Aug 16</u>
Income		
Community Hall Revenues		
Community Hall Rentals	885.00	1,290.00
Total Community Hall Revenues	<u>885.00</u>	<u>1,290.00</u>
Total Income	<u>885.00</u>	<u>1,290.00</u>
Gross Profit	<u>885.00</u>	<u>1,290.00</u>
Expense		
Contractual		
Community Hall Expenses		
C.H.-Cleaning	150.00	225.00
C.H.-Equipment & Supplies	0.00	850.00
C.H.-Management Fee	221.25	240.00
C.H. - Electric	415.78	180.64
Total Community Hall Expenses	<u>787.03</u>	<u>1,495.64</u>
Total Contractual	<u>787.03</u>	<u>1,495.64</u>
Total Expense	<u>787.03</u>	<u>1,495.64</u>
Net Income	<u><u>97.97</u></u>	<u><u>(205.64)</u></u>

Town of Clifton
Transaction Detail By Account
August 2017

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
Contractual									
Community Hall Expenses									
C.H.-Cleaning									
Check	08/08/2017	7383	Darrell Poe	C.H. general cleaning services: 7/8 & 7/29/17 @ 75 (Community Hall			Checking-Cardinal	150.00	150.00
Total C.H.-Cleaning								150.00	150.00
C.H.-Management Fee									
Check	08/08/2017	7382	Darrell Poe	C.H. Rentals collected in July 2017 - \$885 rentals @ Community Hall			Checking-Cardinal	221.25	221.25
Total C.H.-Management Fee								221.25	221.25
C.H. - Electric									
Bill	08/07/2017	FY18 - 13 days	NOVEC - 1475045-002	7/11/17 - 7/31/17 CH Electric - FY18 13 days	Community Hall		Accounts Payable	415.78	415.78
Total C.H. - Electric								415.78	415.78
Total Community Hall Expenses								415.78	415.78
Town Government								787.03	787.03
Town Committees Expense									
Town Parks Committee Exp									
Landscape/Ground Maint expense									
Check	08/27/2017	7385	M. Anton	reimb. for 24 ft drainage for Town Park, Chapel St	Committees-Parks Committee		Checking-Cardinal	396.00	396.00
Total Landscape/Ground Maint expense								396.00	396.00
Parks Mgt Fee									
Check	08/31/2017	7389	D. Netschert	Parks Manager - Park Rental by Ana Lyon 8/27/17-	Committees-Parks Committee		Checking-Cardinal	37.50	37.50
Total Parks Mgt Fee								37.50	37.50
Total Town Parks Committee Exp								37.50	37.50
Total Town Committees Expense								433.50	433.50
Total Town Government								433.50	433.50
Town Services								433.50	433.50
Grass Mowing									
Check	08/09/2017	7384	Green Valley Landscaping	Invoice 42889 Lawn mowing 7/5, 7/11, 7/18, 7/25/17: 4 @ 150.00			Checking-Cardinal	600.00	600.00
Check	08/31/2017	7388	Green Valley Landscaping	Invoice 42889 Lawn mowing 8/1, 8/8, 8/15, 8/22, 8/28/17: 5 @ 150.00			Checking-Cardinal	750.00	1,350.00
Total Grass Mowing								1,350.00	1,350.00
Trash Collection									
Check	08/27/2017	7387	American Disposal Services Commercial	Invoice 0006637851 for Aug 2017 Services			Checking-Cardinal	109.65	109.65
Total Trash Collection								109.65	109.65
Utilities									
Gas and Electric									
Bill	08/07/2017	FY18 - 7 days	NoVEC - 1475045-001	7/11/17 - 7/17/17 - 7/14/5 Main St - 7 days			Accounts Payable	6.00	6.00
Bill	08/10/2017		NoVEC - 1475045-003	7/13/17 - 8/10/17 Chapel Road			Accounts Payable	12.85	18.85
Bill	08/10/2017		NoVEC - 883514-001	7/11/17 - 7/31/17 Gazebo			Accounts Payable	16.00	34.85
Bill	08/28/2017		NoVEC - 1475045-000	7/11/17 - 7/31/17 Main & Chapel			Accounts Payable	25.70	60.55
Total Gas and Electric								60.55	60.55
Total Utilities								60.55	60.55
Total Town Services								1,520.20	1,520.20
Total Contractual								2,740.73	2,740.73
TOTAL								2,740.73	2,740.73

Town of Clifton
Profit & Loss Budget Performance
August 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Aug 17		Budget		Jul - Aug 17		YTD Budget		Annual Budget
3			Income														
4				State Funding													
5					Fire Program Funds				0.00		0.00		0.00		0.00		10,000.00
6					Total State Funding				0.00		0.00		0.00		0.00		10,000.00
7					CIF - Capital Improvements Fund												
8					Grants												
9					Federal												
10						ISTEA-Clifton Streetscape			0.00		12,125.00		0.00		24,250.00		145,500.00
11						Total Federal			0.00		12,125.00		0.00		24,250.00		145,500.00
12						VDOT- MAP21 Streetscape Phase 2			0.00		48,500.00		0.00		97,000.00		582,000.00
13						Total Grants			0.00		60,625.00		0.00		121,250.00		727,500.00
14						Total CIF - Capital Improvements Fund			0.00		60,625.00		0.00		121,250.00		727,500.00
15						Clifton Public Parking Rental			0.00		0.00		0.00		0.00		450.00
16						Committees Fundraising											
17						Homes Tour Income			0.00		0.00		0.00		0.00		4,000.00
18						Clifton Business Coalition											
19						Celebrate Clifton Gala			0.00		0.00		0.00		10,000.00		10,000.00
20						Total Clifton Business Coalition			0.00		0.00		0.00		10,000.00		10,000.00
21						Council of the Arts											
22						Clifton Film Festival			0.00		0.00		0.00		2,000.00		2,000.00
23						Annual Summer Play Event			0.00		0.00		0.00		0.00		0.00
24						Calendar Sales			0.00				0.00				0.00
25						Community Arts Programs-CGT inc			75.00		125.00		75.00		250.00		1,500.00
26						Total Council of the Arts			75.00		125.00		75.00		2,250.00		3,500.00
27						Environmental Committee											
28						Environmental Event			0.00		41.67		0.00		83.30		500.00
29						Total Environmental Committee			0.00		41.67		0.00		83.30		500.00
30						Parks Committee											
31						Park Rental			150.00		100.00		150.00		200.00		200.00
32						Total Parks Committee			150.00		100.00		150.00		200.00		200.00
33						Total Committees Fundraising			225.00		266.67		225.00		12,533.30		18,200.00
34						Community Hall Revenues											
35						Community Hall Rentals			885.00		500.00		885.00		1,000.00		6,000.00
36						Total Community Hall Revenues			885.00		500.00		885.00		1,000.00		6,000.00
37						Haunted Trail Event			0.00		0.00		0.00		0.00		30,000.00
38						Interest Income			957.46		1,166.67		1,617.48		2,333.30		14,000.00
39						Other Income											
40						Carry Frwd - Prior Year Surplus			0.00		0.00		0.00		26,314.00		26,314.00
41						Other Income - Other			0.00		0.00		0.00		50.00		50.00
42						Total Other Income			0.00		0.00		0.00		26,364.00		26,364.00
43						Pink House Rental			3,400.00		3,400.00		6,800.00		6,800.00		40,800.00
44						Tax and Permits Revenue											
45						ARB Permits			0.00		16.67		0.00		33.30		200.00
46						BPOL tax			127.00		0.00		8,123.92		0.00		46,000.00
47						Cigarette Tax			177.83		183.33		404.25		366.70		2,200.00
48						Communications Sales Tax -Va			447.40		458.33		905.47		916.70		5,500.00
49						Franchise Fees - Cox & Verizon			691.72		316.67		691.72		633.30		3,800.00
50						Motor Vehicle Tags			0.00		0.00		0.00		0.00		7,000.00
51						Railroad Tax			0.00		0.00		1,619.59		1,700.00		1,700.00

Town of Clifton
Profit & Loss Budget Performance
August 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Aug 17		Budget		Jul - Aug 17		YTD Budget		Annual Budget
52							Sales Tax		0.00		2,833.33		0.00		5,666.70		34,000.00
53							Use Permits		75.00		58.33		150.00		116.70		700.00
54							Utility Consumption Tax		114.09		91.67		114.09		183.30		1,100.00
55							Total Tax and Permits Revenue		1,633.04		3,958.33		12,009.04		9,616.70		102,200.00
56							Total Income		7,100.50		69,916.67		21,536.52		179,897.30		975,514.00
57							Gross Profit		7,100.50		69,916.67		21,536.52		179,897.30		975,514.00
58							Expense										
59							Citizens' Recognition Expense		0.00		62.50		0.00		125.00		750.00
60							CIF Expenses										
61							Hist Property Acquisition & Imp		0.00		0.00		0.00		50,000.00		50,000.00
62							Engineering /Design - Sidewalks		0.00		0.00		0.00		3,000.00		3,000.00
63							Caboose Renovation		0.00		0.00		0.00		15,000.00		15,000.00
64							CIF-Town Parks Committee										
65							CIF-Playground Impr.		0.00		0.00		0.00		10,000.00		10,000.00
66							Total CIF-Town Parks Committee		0.00		0.00		0.00		10,000.00		10,000.00
67							CIF - Land Purchase		0.00		0.00		0.00		200,000.00		200,000.00
68							Clifton Creek Park - Trails		0.00		0.00		0.00		20,000.00		20,000.00
69							RR Siding Parking Facility		0.00		0.00		0.00		35,000.00		35,000.00
70							Special Projects Committee										
71							TOC Flood Plain Park		1,849.67				1,849.67				
72							VDOT EN- Main St Improvements		0.00		0.00		0.00		727,500.00		727,500.00
73							Total Special Projects Committee		1,849.67		0.00		1,849.67		727,500.00		727,500.00
74							Storage Facility		0.00		0.00		0.00		50,000.00		50,000.00
75							Total CIF Expenses		1,849.67		0.00		1,849.67		1,110,500.00		1,110,500.00
76							Commodities										
77							Office Equipment		0.00		0.00		0.00		500.00		500.00
78							Calendars/Posters Expense		0.00		0.00		0.00		0.00		0.00
79							Computer Supplies		0.00		106.67		0.00		213.30		1,280.00
80							Copies		0.00		16.67		0.00		33.30		200.00
81							License Plates		0.00		0.00		0.00		0.00		0.00
82							Miscellaneous		0.00		208.33		0.00		416.70		2,500.00
83							Miscellaneous - Commodities		0.00		0.00		0.00		0.00		0.00
84							Office Supplies		0.00		62.50		0.00		125.00		750.00
85							Postage and Delivery		0.00		41.67		212.37		83.30		500.00
86							Total Commodities		0.00		435.84		212.37		1,371.60		5,730.00
87							Contractual										
88							Fire Program		0.00		0.00		0.00		0.00		10,000.00
89							Caboose Expenses										
90							Caboose Equipment		0.00		41.67		0.00		83.30		500.00
91							Caboose Maintenance		0.00		125.00		0.00		250.00		1,500.00
92							Total Caboose Expenses		0.00		166.67		0.00		333.30		2,000.00
93							Community Hall Expenses										
94							C.H.-Cleaning		150.00		166.67		150.00		333.30		2,000.00
95							C.H.-Equipment & Supplies		0.00		62.50		0.00		125.00		750.00
96							C.H.-General Maintenance		0.00		166.67		0.00		333.30		2,000.00
97							C.H.-Management Fee		221.25		125.00		221.25		250.00		1,500.00
98							C.H. - Electric		415.78		666.67		415.78		1,333.30		8,000.00
99							C.H. Interior Improvements		0.00		416.67		0.00		833.30		5,000.00
100							Total Community Hall Expenses		787.03		1,604.18		787.03		3,208.20		19,250.00

Town of Clifton
Profit & Loss Budget Performance
August 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Aug 17	Budget	Jul - Aug 17		YTD Budget		Annual Budget		
101								Dues and Subscriptions									
102								Conference Attendance	0.00	0.00	0.00		500.00		500.00		
103								Va. Municipal League	0.00	0.00	396.00		600.00		600.00		
104								Dues and Subscriptions - Other	0.00	0.00	0.00		100.00		100.00		
105								Total Dues and Subscriptions	0.00	0.00	396.00		1,200.00		1,200.00		
106								Insurance	0.00	0.00	6,820.00		6,600.00		6,600.00		
107								Legal Advertising	0.00	166.67	0.00		333.30		2,000.00		
108								Mayoral Reimbursement	0.00	41.67	0.00		83.30		500.00		
109								Miscellaneous	0.00	208.33	0.00		416.70		2,500.00		
110								Professional Fees									
111								Accounting	0.00	0.00	0.00		7,500.00		7,500.00		
112								Legal Fees	0.00	1,666.67	0.00		3,333.30		20,000.00		
113								Total Professional Fees	0.00	1,666.67	0.00		10,833.30		27,500.00		
114								Rent									
115								Ayre Square Rental	0.00	0.00	613.43		1,400.00		1,400.00		
116								Railroad Siding Rental	0.00	0.00	0.00		1,700.00		1,700.00		
117								Total Rent	0.00	0.00	613.43		3,100.00		3,100.00		
118								Town Assoc of Northern Va Event	0.00	0.00	0.00		600.00		600.00		
119								Town Facilities									
120								Ayre Square Maintenance	0.00	41.67	0.00		83.30		500.00		
121								Pink House Expenses									
122								Pink House Maintenance	0.00	1,250.00	45.61		2,500.00		15,000.00		
123								Pink House Repairs	0.00	0.00	0.00		0.00		0.00		
124								Total Pink House Expenses	0.00	1,250.00	45.61		2,500.00		15,000.00		
125								Town Handyman - 1099 vendor	0.00	333.33	0.00		666.70		4,000.00		
126								Total Town Facilities	0.00	1,625.00	45.61		3,250.00		19,500.00		
127								Town Government									
128								Architectural Review Board	0.00	25.00	0.00		50.00		300.00		
129								Beautification Comm.									
130								Banner Replacement	0.00	0.00	0.00		3,000.00		3,000.00		
131								Christmas Tree Lighting Event	0.00	0.00	0.00		0.00		1,000.00		
132								Flower Receptacles	0.00	0.00	0.00		800.00		800.00		
133								Railroad Siding Boxes-plantings	0.00	0.00	0.00		1,000.00		1,000.00		
134								Total Beautification Comm.	0.00	0.00	0.00		4,800.00		5,800.00		
135								Planning Commission									
136								Consulting-Capital/Town & Zng	0.00	250.00	0.00		500.00		3,000.00		
137								General Admin Costs	0.00	50.00	0.00		100.00		600.00		
138								General Consulting	0.00	250.00	0.00		500.00		3,000.00		
139								PC Hearings, Ads and copies	0.00	100.00	0.00		200.00		1,200.00		
140								Total Planning Commission	0.00	650.00	0.00		1,300.00		7,800.00		
141								Town Committees Expense									
142								Clifton Business Coalition Exp									
143								Commercial Directional Signs	0.00	0.00	0.00		1,500.00		1,500.00		
144								Celebrate Clifton Gala	0.00	0.00	0.00		1,000.00		1,000.00		
145								Welcome Ctr- Walking Tour Pam	0.00	0.00	0.00		500.00		500.00		
146								Winter Holidays	0.00	0.00	0.00		0.00		0.00		
147								Total Clifton Business Coalition Exp	0.00	0.00	0.00		3,000.00		3,000.00		
148								Communication Committee									
149								Town email system	0.00	0.00	0.00		800.00		800.00		
150								Web Server Maint & Domain Subs	0.00	0.00	0.00		600.00		600.00		

Town of Clifton
Profit & Loss Budget Performance
August 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Aug 17		Budget		Jul - Aug 17		YTD Budget		Annual Budget
151								Web site updating & config	0.00		0.00		715.00		2,500.00		2,500.00
152								Total Communication Committee	0.00		0.00		715.00		3,900.00		3,900.00
153								Council for the Arts Committee									
154								Clifton Film Festival Exp	0.00		0.00		0.00		3,000.00		3,000.00
155								Audio/Video Equipment Expense	0.00		0.00		0.00		2,150.00		2,150.00
156								Calendar Expense	0.00		0.00		0.00		0.00		0.00
157								Community Arts Events-CGT exp	0.00		125.00		0.00		250.00		1,500.00
158								Annual Summer Play Event	0.00		0.00		0.00		0.00		0.00
159								Total Council for the Arts Committee	0.00		125.00		0.00		5,400.00		6,650.00
160								Environmental Comm									
161								Environmental Event Expense	0.00		0.00		0.00		250.00		250.00
162								Environmental Comm - Other	0.00		0.00		0.00		250.00		250.00
163								Total Environmental Comm	0.00		0.00		0.00		500.00		500.00
164								Historic Preservation Comm Exp									
165								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
166								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
167								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
168								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
169								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
170								Homes Tour Committee	0.00		0.00		0.00		0.00		2,500.00
171								Sunshine Committe									
172								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
173								Welcome Baskets & Sympathy	0.00		41.67		0.00		83.30		500.00
174								Total Sunshine Committe	0.00		41.67		0.00		83.30		750.00
175								Town Parks Committee Exp									
176								Gazebo Garden Refurbishment	0.00		0.00		0.00		0.00		0.00
177								Landscape/Ground Maint expens	396.00		354.17		396.00		708.30		4,250.00
178								Fall Zone Mulching	0.00		0.00		2,450.00		2,500.00		2,500.00
179								Parks Mgt Fee	37.50		0.00		37.50		50.00		50.00
180								Playground Equip. Maintenance	0.00		0.00		688.46		1,000.00		1,000.00
181								Tree Trimming & Replacement	0.00		0.00		0.00		5,000.00		5,000.00
182								Total Town Parks Committee Exp	433.50		354.17		3,571.96		9,258.30		12,800.00
183								Traffic, Parking & Safety Comm	0.00		0.00		0.00		500.00		500.00
184								Total Town Committees Expense	433.50		520.84		4,286.96		25,391.60		33,350.00
185								Total Town Government	433.50		1,195.84		4,286.96		31,541.60		47,250.00
186								Town Services									
187								Recepticle Trash Maintenance	0.00		0.00		0.00		0.00		0.00
188								Elections	0.00				0.00				1,000.00
189								Grass Mowing	1,350.00		0.00		1,350.00		6,050.00		6,050.00
190								Town Park Lawn Maintenance	0.00		0.00		0.00		5,000.00		5,000.00
191								Trash Collection	109.65		308.33		219.30		616.70		3,700.00
192								Utilities									
193								Gas and Electric	60.55		83.33		60.55		166.70		1,000.00
194								Total Utilities	60.55		83.33		60.55		166.70		1,000.00
195								Total Town Services	1,520.20		391.66		1,629.85		11,833.40		16,750.00
196								Total Contractual	2,740.73		7,066.69		14,578.88		73,333.10		158,750.00
197								Haunted Trail Expenses	0.00		0.00		0.00		0.00		15,000.00
198								OTHER - TC approval req'd +\$500	0.00		625.00		0.00		1,250.00		7,500.00
199								Payroll Expenses									

Town of Clifton
Profit & Loss Budget Performance
August 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Aug 17		Budget		Jul - Aug 17		YTD Budget		Annual Budget
200								Gross Wages									
201								Assistant Project Manager	333.34		333.33		666.68		666.70		4,000.00
202								Community Hall Manager	0.00		0.00		0.00		0.00		0.00
203								Town Clerk (Administrative)	1,166.66		1,166.67		2,333.32		2,333.30		14,000.00
204								Town Manager	0.00		833.33		0.00		1,666.70		10,000.00
205								Town Treasurer	1,666.66		1,666.67		3,333.32		3,333.30		20,000.00
206								Zoning Clerk	500.00		500.00		1,000.00		1,000.00		6,000.00
207								Employee Incentives	0.00		166.67		0.00		333.30		2,000.00
208								Total Gross Wages	3,666.66		4,666.67		7,333.32		9,333.30		56,000.00
209								Payroll Taxes	0.00		357.00		0.00		714.00		4,284.00
210								Total Payroll Expenses	3,666.66		5,023.67		7,333.32		10,047.30		60,284.00
211								Total Expense	8,257.06		13,213.70		23,974.24		1,196,627.00		1,358,514.00
212								Net Income	(1,156.56)		56,702.97		(2,437.72)		(1,016,729.70)		(383,000.00)